

Family Communication Plan

A family communication plan, prepared in advance, can help loved ones stay in touch in the event of a sudden disaster or other emergency.

Create a Plan

Use the Family Communication Plan form below and create your own. Your communication plan should include contact information for family members and/ or close friends in your community, as well as a nearby neighbor. You should also establish an out-of-town contact.

Designate Meeting Places

Choose a spot in your neighborhood where family members can gather if your home must quickly be evacuated. Designate another location in the community to go to if family members are away from home and w1able to gather at your neighborhood meeting place. Include these on your plan.

Distribute Your Plan

Make copies of your plan and give them to everyone on your list, with instructions to keep the plan with them at all times in a purse, wallet or backpack. Place copies in your vehicles' glove boxes and in your home. Emphasize with everyone the need to contact one another as soon as it is safe and possible after a disaster strikes. Update your plan on a regular basis.

Meeting Places

Neighborhood:

Community:

Family/Friends in Town

Name:	Name:
Home #:	Home #:
Cell #:	Cell #:
Work/School #:	Work/School #:
E-Mail:	E-Mail:

Neighborhood Contact

Out of Town Contact

Name:	Name:
Home #:	Home #:
Cell #:	Cell #:
Work/School #:	Work/School #:
E-Mail:	E-Mail: