

## Basic Emergency Plan

Having a plan is one of the most important steps you can take in disaster preparedness. Knowing what to do and how to do it can help your family manage disasters with less worry, fear and uncertainty.

- . / Decide what you and your family would do in each potential emergency situation that may impact you.
- . / Draw a floor plan of your home showing escape routes.
- . / Choose a place away from your neighborhood where family members can meet in case you are separated and cannot return home due to a disaster.
- . / Identify a friend or relative who lives out of the area for family members to contact if you are separated.
- . / Post emergency numbers by every phone and teach children how and when to dial 911.
- . / Know how to shut off the water, gas and electricity at the main switches in your home.
- . / Plan how to help elders or functional needs neighbors in a disaster.
- . / Check that your insurance policies are up-to-date and provide good coverage.

