



**Gila River Indian Community**  
**CHEMICAL TRIBAL EMERGENCY RESPONSE COMMISSION/  
LOCAL EMERGENCY PLANNING COMMITTEE**



**Special Meeting**

*Date: March 23<sup>rd</sup> 2017*

*Time: 12:00pm-5:00pm*

*Location: GRIC Office of Emergency Management (1576C South Nelson Drive Chandler AZ, 85226)*

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**A G E N D A**

**Minutes**

- A. CALL TO ORDER: Chairperson**
- B. INVOCATION: C-TERC Chairperson**
- C. ROLL CALL: EPCRA Coordinator**
- D. APPROVAL OF AGENDA: C-TERC**
- E. PRESENTATION: GRIC Office of the Community Manager**

*Community Manager Pamela Thomson provided an overview of the Community's Chemical Tribal Response Commission (C-TERC) Evaluation Report to C-TERC.*

*The report was requested on behalf of the Government and Management Standing Committee (G&MSC) and was drafted by the Office of the Community Manager (OCM). The report was to evaluate the C-TERC budget to determine if the current budget allocation supports the services and/or events provided by C-TERC. The report provided a review of the C-TERC budget for the past 3 years. It included expenditures and balances for each year. Based on this analysis, OCM recommend and was approved by G&MSC to change the requested C-TERC budget for this current year from \$14,433 to \$7,217.*

*The evaluation by OCM found that the C-TERC budget was more than adequate to function. In fact, for the past 3 budget cycles C-TERC used less than half of their budget allocation.*

*The recommendation and direction from OCM and ultimate approval by G&MSC was to conduct four times a year and allow for two special meetings during the year. In addition, C-TERC is to implement a strategic plan for educating the public and provide more outreach opportunities. All departments are also to make an effort to attend these meetings and ensure they have a designated representative and alternate to ensure attendance.*

*Upon completion of the Community Manager's presentation the impact to C-TERC was discussed and a question and answer opportunity with the Community Manager occurred. As part of the discussion several comments were made on the basis for C-TERC and why it was established. The discussion also included comments on how this would impact being able to*

*complete C-TERC's Strategic Plan and associated long and short term goals. Specifically, educating districts, schools, elders and Community Members throughout the GRIC would be difficult.*

*As part of this discussion, the Community Manager, provided an opportunity for C-TERC to better plan their activities and budget allocations and during the next budget cycle make a request for additional funding based on a strategic plan and spending plan. In the mean time, OEM will assist as needed for this budget year with costs associated with printing, etc.*

*During the discussion, the issue was raised that C-TERC would not be abiding by its bylaws by not meeting on a monthly basis. The Office of General Counsel was represented at the meeting and OGC suggested that at the next meeting, C-TERC place on the agenda changing the bylaws to allow for four meetings a year and two special meetings. This request was voted on and approved to discuss at the next C-TERC meeting.*

*It was generally agreed that C-TERC will remain an avenue for collaborating with internal and external agencies on creating a safer and more chemically aware Community.*

#### **F. NEW BUSINESS:**

- 1. C-TERC 2017 fiscal year budget update- Presented by The Office of Community Manager (review section E. Presentation)**
- 2. C-TERC 2017 Program Evaluation- Presented by The Office of Community Manager (review section E. Presentation)**
- 3. Roundtable discussion- Discussion by the group addressed the concern from meeting once a month to meeting four times a year. A motion was made and approved to discuss and have C-TERC place on the agenda a discussion and vote on changing its bylaws to allow only having four meetings a year and two special meetings. The next scheduled meeting is set for April 20<sup>th</sup> 2017.**

#### **G. UNFINISHED BUSINESS: None**

#### **H. MINUTES: none**

#### **I. UPDATES:**

- 1. Community-At Large Members:**
  - D-1: CLM: Valerie Williams /Alt: Vacant;
  - D-2: CLM: Joella Velasco/Alt: Vacant;
  - D-3: Rebecca Kisto/Alt: Zuzette Kisto;
  - D-4: Domingo Quintero/Alt: Vacant;
  - D-5: Audrey Juan/Alt: Adam Juan;
  - D-6: Laverne Jackson; /Alt: Vacant
  - D-7: CLM: Vacant/Alt: Vacant;

1. **Departmental Updates:**

Office of Community Manager;  
Gila River Police Dept;  
Gila River Fire Dept;  
Emergency Medical Services;  
Tribal Health Department;  
Occupational Safety & Health;  
Dept of Environmental Quality;  
Dept of Transportation;  
Dept of Public Works;  
Office of Emergency Management;  
Lone Butte Business Park;  
Sand & Gravel;

2. **Advisory Updates:**

Facilities (subject to GR-01-02 Ordinance reporting);  
GRIC: Dept of Community Housing;  
BIA Pima Agency;  
Office of General Council;  
Gila River Health Care;  
Communications & Public Affairs Office;

**J. ANNOUNCEMENTS:** *GRIC Fire Representative announced banquet for GRIC Fire department employees who have been with the GRIC FD for 20 years.*

**K. ADJOURNMENT:** *Motion was made by DOT representative to adjourn...2<sup>nd</sup> by OEM representative...motion carried without objections at 1:49pm*

◆ - Denotes tabled item from previous meeting

# Map to OEM from the I-10

